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642-132

Cisco

Cisco Leading Virtual Classroom Instruction

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QUESTION: 1
Why is it beneficial for virtual classroom instructions to know approximately how much time each lesson within a virtual classroom session take?

A. Knowing how much time a lesson takes allows the instructor to adjust timelines if the participants want to go deeper or need more time.
B. Participants will pay better attention because there will be less time to review.
C. The timing of each lesson can help participants understand the relative importance of each instructional section.
D. The instructor can manage time by stopping discussions demonstrate and comments before the participants are finished.
E. Making effective timing decisions demonstrates leadership in the virtual classroom.

Answer: A

QUESTION: 2
Which three preparation tasks help create an effective audio environment for a virtual classroom session? (Choose three)

A. Use only a wireless internet connection.
B. Know how to make your phone.
C. Work in a space that is free of background noise.
D. Hold session in the early morning.
E. Put a “trainingin Progress” sign on your door or desk.
F. Use an unidirectional microphone

Answer: C, E, F

QUESTION: 3
Why is it important for evaluation strategies to be highly specific?

A. Virtual instructors might rationalize or make excuse for unmet learning objectives.
B. Different stakeholders in organization often have competing properties and agendas.
C. Management might reward or punish depending on post session behavior on the job.
D. It is important to be factual about what went well, what needs important, and how it will be improved.

Answer: D

QUESTION: 4

Which action is most effective if you want to gauge the ability of the group to use formulas during a virtual classroom session in Microsoft Excel slide?

A. Share your application, using an expense report template; demonstrate how to input formulas in an Excel spread sheet.
B. Share your application, select a cell and type the first part of formula; ask participants to type the rest into chat.
C. Call on aparticipantand ask that person to verbally state what the correct formula would be; given a specific set of criteria
D. Pass control of your desktop to a participant and ask that person to type in the correct formula; ask the group to continue.

Answer: B

QUESTION: 5
What is a key consideration for deciding whether you should record a virtual classroom session?

A. Session recordings that are posted to a company intranet may be subject to attribute laws.
B. Participants may demand to know in advance what you plan to do with the recording.
C. Conflicts about confidentially may cause participants to be less interactive.
D. Participants may be distracted by concerns about what their recorded voice like.

Answer: A

QUESTION: 6
What are two industry best practices for timing of virtual classroom sessions? (Choose two)

A. Spend at least 5 minutes on each slide to allow cognitive load.
B. Sessions should be approximately 60 to 90 minutes in length.
C. Twenty percent of your slides should contain 80 percent of the information in the session.
D. Add 5 minutes to the agenda for every five participants that are attending your session.
E. Ensure that interactivity occurs every 5 minutes on average.

Answer: A E

QUESTION: 7
Which three questions are the most appropriate to ask if your manager asks you to coordinate and schedule a virtual session that you message will conduct next week on strategic planning? (Choose three)

A. Do you want participants to be able to interact with you and each other, and if so, how?
B. Are your slides ready, and are they optimally designed (for example, following the six by sixrule)?
C. Will session attendance be mandatory or optional for participants?
D. Approximately how many participants will be attending, and from where?
E. Do the various activities support the learning objectives of the session?
F. How will the learning gains or effectiveness of the session be measured?
G. Is an LMS adequate for the needs of our company, or do we need an LCMS?

Answer: E, F, G

QUESTION: 8
What are two key reasons why you should record and critique your own presentation on to two days before facilitating an important training session? (Choose two)

A. To ensure that your communication is as clear and succinct as possible.
B. To consider two creative ways to adapt the course to an asynchronous format.
C. To become self-aware of any use of slang or colloquialisms if the session is for a global audience.
D. To determine whether the course needs to be redesigned for a global audience.
E. To show program stakeholders exactly what you will be doing.

Answer: A, B

QUESTION: 9
How does the use of virtual cueing devices (such as using a highlighter tool or partner) support the process of logic and learning?

A. Paves the way for social learning.
B. Helps focus attentionon relevant content areas
C. Promotes discussion and collaboration
D. Engages auditory and less-visual learners

Answer: D

QUESTION: 10
What are three appropriate reasons for asking open-ended questions? (Choose three)

A. Initiate discussion
B. Uncover experiences of participants
C. Resolve conflict
D. Stimulate critical thinking
E. Challenge viewpoints
F. Identify dominant participants

Answer: C, D, E

QUESTION: 11
Which list contains the best recommendations to give to a participant who is having trouble logging into your virtual classroom session?

A. Refer to your troubleshooting guide, check the URL to ensure that you have the correct site location ensure that you have the correct meeting number.
B. Copy the paste the join into a new browser, log in directly from the site, verify the password that you are using to join, call tech support.
C. Test audio equipment download necessary plug ins, verify that you have the correct meeting number, check the internet corruption.
D. Verify the password that you are running to join; verify the meeting number; verify your enrollment in the session.

Answer: A

QUESTION: 12
Which is a common mistake that virtual instructors make when designing or adapting course for the virtual classroom?

A. Using the ADDIE model to structure and sequence content for the virtual environment.
B. Chunking content into 60-to 90-minutes segments and adding frequent learner interactions.
C. Assuming that learning activities are limited to the use of slides, polling questions, and annotation tools.
D. Posting supplementary learning resources in too many different locations.

Answer: C

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